

## ***BOOKING REQUEST DETAILS***

<i>Start Date requested</i>	<i>27/08/21</i>
<i>Cottage</i>	<i>Manor Farm</i>
<i>No. of nights requested</i>	<i>3</i>
<i>Cost of your stay (for maximum of 20 people)</i>	<i>£1995.00</i>
<i>Cost for extra guests (pro rata*)</i>	
<i>Extra Bedroom</i>	
<i>Total cost of your stay</i>	
<i>Number in your party</i>	
<i>Web site</i>	<a href="http://www.mhfcottages.co.uk">www.mhfcottages.co.uk</a>

***(Booking form and conditions of hire on next page).***



## **BOOKING FORM**

Please complete this form in full and send it with your initial payment to: Chris Riddolls, Manor House Farm Cottages, Manor House Farm, Eskdaleside, Sleights, Whitby. YO22 5EP, making cheques payable to: **CHRIS RIDDOLLS**.

NOTE: Please check on the availability of the dates you want before you send this form by emailing me.

[www.mhfcottages.co.uk](http://www.mhfcottages.co.uk) Your down payment must reach us within 7 days of receiving this booking form, otherwise we reserve the right to cancel your reservation and re book it with another party.

**NAME & ADDRESS (Person Booking)**

**Other Couple or Family if you are sharing:**

Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Postcode: \_\_\_\_\_

Postcode: \_\_\_\_\_

Tel. No. Day: \_\_\_\_\_  
 Evening: \_\_\_\_\_

Tel. No. Day: \_\_\_\_\_  
 Evening: \_\_\_\_\_

HOLIDAY COTTAGE	Manor Farm	No of Nights
HOLIDAY DATE	From:	To:

<b>PARTY SIZE</b>	Adults	<input type="text"/>	Infants (under 2)	<input type="text"/>
	Teenagers (12-17)	<input type="text"/>	Please tick box if cot & high chair are required. BYO bedding	<input type="checkbox"/>
	Children (2-12)	<input type="text"/>	Disabled (please contact us if you have any special needs)	<input type="checkbox"/>

**The number of people must not exceed the number stated in THE CONTRACT and any restrictions must be observed.**

**NO PETS ARE ALLOWED ON SITE**

**1. Cost of Holiday**

£
---

**Down payment: £200 per week (or part week) or as requested**

**£200**

Or

**Full payment if booked less than eight weeks prior to commencement of holiday**

**2. £100 (returnable) cleaning bond, (some parties might be asked for a larger bond)**

**£100**

**Total Cost (1. + 2.) Please pay the bond into the separate account.**

**Can you pay your RETURNABLE CLEANING BOND when you pay your final payment, your bond will be paid back to you the following weekend (about 10 days) after your stay by bank transfer, provided everything is left clean and tidy and no damage has been done.**

**No pets are allowed on site please.**

**CANCELLATION  
INSURANCE**

*We insist that you take out cancellation insurance, cancellation insurance can be arranged through most reputable Insurances companies and could well be included in one of your household policies or other insurance policies you might already own, if not there are many options available on the internet. You are responsible for the full rental cost if you have to cancel for whatever the reason, unless we can re let the property.*

**DECLARATION**      *I declare that I am over 18 years of age and that I have read and accept entirely the Conditions of Hire and agree to abide by them. I agree to be held responsible for the balance of the holiday monies due to Manor House Farm Cottages by the date to be specified.*

**Email replies:**      *If you fill in this form and return by email (unsigned) or as soon as you pay the down payment then it is taken that you have read the conditions of hire and agree to adhere to the conditions laid down.*

**Signature of Client:**

**Date:**

**Email address PLEASE:**

**Conditions of Hire (The Contract)**

**CONTRACT OF HIRE.** The hiring contract is between the Holidaymaker and Manor House Farm Cottages (MHFC) for which the booking is made and shall be deemed to be made subject to the Conditions of Hire here in. The contract is for MHFC to provide accommodation for up to 20 guests (the number of guests staying is subject to the number legally allowed in the property at the time of occupation and must not exceed 20, unless agreed in writing). The facilities available are subject to any restrictions put on MHFC by outside authorities and not part of any contract agreement. The Contract of Hire is not effective until Manor House Farm Cottages has received and banked the down payment. By paying the down payment you are agreeing to this contract.

**INITIAL PAYMENT.** Bookings will be confirmed upon receipt of the down payment which is to cover administration costs in making your booking. If the booking is made within 56 days of the commencement of the holiday date, then the full payment will be required. The down payment is non-returnable and covers all office costs up to the point of booking a holiday with Manor House Farm Cottages.

*BALANCE PAYMENT. The balance of the holiday booking payment will be due 56 days prior to the commencement of the holiday date.*

*CONFIRMATION OF BOOKING. The Holidaymaker is responsible for the total published price of the property and any extras as shown on the Confirmation receipt issued by Manor House Farm Cottages.*

*BOOKING CANCELLATION. Any cancellation made by the holidaymaker, for whatever reason, shall be in writing to Manor House Farm Cottages. You are liable to pay Manor House Farm Cottages the full rental agreed if you cancel your booking once you have paid your down payment, coronavirus being no excuse to cancel your booking. On receipt of such notice Manor House Farm Cottages shall endeavour to re-let the property for the entire period of the original booking. If Manor House Farm Cottages is successful in re-letting the property the holidaymaker shall be reimbursed all monies paid less the down payment and other expenses incurred by Manor House Farm Cottages in accepting a new booking, for example, if a discount has been deemed necessary in order to secure a replacement booking, this is on top of your down payment which will not be returned to you. **We insist that you take out cancellation insurance.***

*AMENITIES. The use of the accommodation and amenities offered by Manor House Farm Cottages, such as play equipment etc. is entirely at the user's risk and no responsibility can be accepted for any injury, or for any loss or damage to visitors' belongings, the only heating available in the Games rooms is by coin-op heaters.*

*MOTOR CAR AND PERSONAL BELONGINGS. Personal belongings are at the Holidaymaker's risk at all times. No responsibility can be accepted for loss or damage to any vehicle or its contents.*

*PARTY SIZE. Under no circumstances can more than twenty guests occupy the property (unless by prior agreement). Manor House Farm Cottages reserve the right to refuse admittance if this condition is not observed, or on finding out that this condition has been broken during the holiday, to ask all the Holidaymakers to vacate the premise immediately or to pay for each extra person at a proportional rate to the cost of the booking. In addition Manor House Farm Cottages reserve the right to refuse or revoke (before or during the holiday) any bookings from parties which may in their opinion (and at their sole discretion) be unsuitable for the property.*

***PETS. No pets are allowed ON SITE. If any pets are found on site, Manor House Farm Cottages reserve the right to ask all members of the booked party to vacate the premise immediately, this includes anyone visiting you.***

*HOLIDAYMAKERS RESPONSIBILITIES. The Holidaymaker undertakes to keep the property and all furniture, fixtures, fittings and effects in or on the property in the same state of repair and condition as at the commencement of the booking. The Holidaymaker shall pay Manor House Farm Cottages for the repair of any items broken or the value of any of the property, furniture, fixtures, fittings and effects so destroyed or damaged as to be incapable of being restored to its former condition.*

*ELDERLY GUESTS AND THOSE WITH WALKING DIFFICULTIES. As this property is a very old farm house and there are numerous changes of levels and steps. It is not suitable for those who have walking difficulties unless they are chaperoned at all times. MHF Cottages accept no liability for injury if this condition is not strictly adhered to (this paragraph added at the request of my Insurers).*

*DAMAGE. Damages and breakages are the legal responsibility of the Holidaymaker and such shall be refundable on demand.*

*ACCESS. Manor House Farm Cottages or their representatives shall be allowed access to the property at any reasonable time during the holiday occupancy.*

*ARRIVAL & DEPARTURE. The property may not be occupied before 5.00pm on the day of arrival and must be vacated before 10.00 am on the day of departure. When there is another party arriving the same day you leave, just the games room will be closed at 9.00am.*

*CLEANING. The property must be left clean and tidy on departure this includes hoovering the carpets and washing the floors, failure to do so will leave the Holidaymaker liable to the withholding of all or part of the Holidaymakers bond.*